

**NOTICE OF MEETING
HOUSTON MESA FIRE DISTRICT**

The Fire Board of the Houston Mesa Fire District will meet in a Special Session. The meeting will be held at the Houston Mesa Fire Station located at 8139 W. Mescalero Road, Payson, AZ. The Board may vote to go into Executive Session on any agenda item, pursuant to ARS § 38-431.03 (A) (3) for discussion and consultation for legal advice with the District Attorney on matter as set forth in the agenda items. The following topics and any variable thereto, will be subject to Board consideration, discussion, approval, or other action. Members of the board of HMFD may attend in person or by telephone, video or internet conferencing.

July 21, 2022

1. **CALL TO ORDER** at 5:00 PM at Houston Mesa Fire Department, Payson, AZ 85541.
2. **ROLL CALL OF BOARD MEMBERS AND ATTENDEES:** Chairman Randy Norman, Clerk Susan Starr, Board Member Jim Arhberg , and Board Member Jon Otte. Cheryl Wilson by Phone. Attendees: Chief Staub, Shanuna Otte, and Candy Staub
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF MINUTES** –June 16, 2022 – Regular Board Meeting. Motion made by Member Arhberg made the motion to approve the minutes, seconded by Clerk Starr. **Ayes: 5, Nays: 0. Motion passed.**
5. **REPORTS & CORRESPONDENCE:**
 - a. **Chief’s report**
 - b. **Treasurer’s report:** Income statement (budget vs. actual), Cash Flow forecast, Balance Sheet, and Bank Reconciliation. Clerk Starr made motion to approve report, Member Arhberg seconded to approve treasurer’s report. **Ayes: 5, Nays: 0. Motion passed.**
6. **NEW BUSINESS**
 - A. **Discussion and possible action** on HMFD website with Carol Baxter. Clerk Starr made a motion to Pay \$50.00 no more than 5 hours a month and to offer Carol Baxter this in a contract. Member Arhberg Seconded. **Ayes: 5, Nays: 0. Motion passed.**
Clerk Starr made the motion to give direction to Carol Baxter of starting the website today. Member Arhberg Seconded **Ayes: 5, Nays: 0. Motion passed.**
 - B. **Discussion and possible action** Future meetings and Absences. This was just a Discussion item
 - C. **Discussion and possible action** on resolution for election of 2 board members at the November 2022 General election and to authorize the expenditure of fund for the election, if needed. **Tabled for next month**
 - D. **Discussion on** board member roles and responsibilities, and communication.
7. **OLD BUSINESS - Discussion and possible action**
8. **CALL TO THE PUBLIC**

Consideration and discussion of comments and complaints from the public. Those wishing to address the Houston Mesa Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to the m. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issues raised during the Call to the Public due to restrictions of the Open Meeting Law.

9. At any time during this meeting pursuant to A.R.S. 38-431.02(K), members of the Board of Directors and the Fire Chief may present a brief summary of current events. No action may be taken on issues presented.

10. CONSIDERATION AND POSSIBLE ACTION CALENDAR

Next regular monthly HMFD Board Meeting will be August 18, 2022, At 5:00 P.M

11. ADJOURNMENT 6:12 P.M

Under the provisions of the Americans with Disabilities Act, the Houston Mesa Fire District will make every effort to accommodate persons with disabilities. Please contact the HMFD office at 928-472-7908 prior to the scheduled meeting time.

Approved

Randall Norman, Chairperson